

**SOUTH CAROLINA BOARD OF LONG TERM HEALTH CARE ADMINISTRATORS  
SPECIAL CALLED MEETING(WebEx)**

February 28, 2025 at 10:15 AM - WebEx  
110 Centerview Drive, Kingstree Building  
Columbia, South Carolina 29210

This meeting was held using video and teleconference. Members of the public who wished to attend may did so by telephone or the internet. For telephone or internet logon information, they emailed [contact.lthca@llr.sc.gov](mailto:contact.lthca@llr.sc.gov).

**1. Meeting Called to Order**

Sarah Doctor-Greenwade, Vice Chair called the meeting to order at 10:21 am.

- Sarah Doctor-Greenwade
- Melissa Yetter
- William Birmingham
- Edward Burton
- Vito Wicevic

LLR Staff Present:

- Patrice Deas, Board Executive
- Tara Nixon, Esq., Advice Counsel
- Tajuana Hall, Program Coordinator

Others Present:

Sallye Nelson, Court Reporter

**2. Approval of Agenda**

William Birmingham made a motion to approve the agenda. Edward Burton seconded the motion, and it carried unopposed.

**3. Approval of Excused Absences**

Sarah Doctor- Greenwade made a motion to excuse the absence of Elizabeth Schaper. William Birmingham seconded the motion, and it carried unopposed.

**4. Proposed Regulation Doc. No. 5336**

Tara Nixon, Melissa Yetter, and Sarah Doctor-Greenwade gave a brief overview of what the Board had discussed in prior meetings pertaining to clarifying the parameters of Proposed Regulation Doc. No. 5336.

Edward Burton made a motion to go into executive session. William Birmingham seconded the motion and it carried.

William Birmingham made a motion to come out of executive session. Edward Burton seconded the motion and it carried unopposed. No motions were made, and no votes were taken in executive session.

William Birmingham made a motion to withdraw document number 5336 for consideration by the General Assembly and add a public review period to be offered during the next three Board meetings in April, July, and October of 2025, to be reconsidered next year. Melissa Yetter seconded the motion, and it carried unopposed.

## **5. Adjournment**

Melissa Yetter made a motion to adjourn the meeting at 11:26 am. Edward Burton seconded the motion, and it carried unopposed.